

The Marvell College School Careers Charter

Year 7 Careers Programme									
Title	Description	Gatsby Benchmark	Term	PP	SEND	Boys	Girls	LAC	Risk of becoming NEET
Living in the Wider World	An explicit careers curriculum with one lesson taught fortnightly on a range of CEIAG related topics: Raising aspiration, Introduction to labour market information, Empowering yourself, Identifying strengths and weaknesses, Promoting equality and challenging stereotypes.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	Y
Parent Tutor Day	Parents, students and Personal Tutors meet to give personal guidance and discuss the student’s well-being. Part of this meeting is a conversation and advice around development and enjoyment of subjects leading to option process in Year 8.	3 – Addressing the needs of each student. 8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Business Breakfast	An opportunity for students to informally discuss careers with local employers over breakfast to gain a better understanding of the local labour market and how their school subjects link to the world of work.	2 – Learning from Labour Market Information. 4 – Linking Careers to the Curriculum, geography, science and maths. 5 – Encounters with Employers & Employees.	Term 2	Y	Y	Y	Y	Y	Y
‘SMASH’	Personal development project.	3 – Addressing the needs of each student.	Throughout the Year						Y
Careers Assemblies	Opportunities for students to think about career options and be given key LMI.	2 – Learning from career and labour market information. 4 – Linking curriculum learning to careers.	Throughout the Year	Y	Y	Y	Y	Y	Y
National Careers Week	National Careers/Apprenticeship Weeks (February/March). Guest speakers will deliver presentations to students from the six sectors described as ‘thriving’ within Hull LEP. These are engineering (STEM), Ports and Logistics, Business and Retail, Visitor Economy, Manufacturing and Health and Social Care. Students will complete form time activities. Resources to be differentiated for each year group to give a better understanding of the local labour market.	5 – Encounters with Employers & Employees. 7 – Encounters with further and higher education.	Term 2	Y	Y	Y	Y	Y	Y

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Hull Trains		5 – Encounters with employers and employees. 6 – Experiences of workplaces.	TBC						
Personal Tutor Meetings	All students will receive their third Personal Tutor Meeting. The focus will be on beginning discussions about their option subject choices.	8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y
Year 8 Careers Programme									
Title	Description	Gatsby Benchmark	Term	PP	SEND	Boys	Girls	LAC	Risk of becoming NEET
The World of Work	An explicit careers curriculum with one lesson taught fortnightly on a range of CEIAG related topics: aspiration, entrepreneurial skills, teamwork, communication and employability skills.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	Y
Parent Tutor Day	Parents, students and Personal Tutors meet to give personal guidance and discuss the student's well-being. Part of this meeting is a conversation and advice around the option choices for Year 8.	3 – Addressing the needs of each student. 8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Careers Assemblies	Opportunities for students to think about career options and be given key LMI.	2 – Learning from career and labour market information. 4 – Linking curriculum learning to careers.	Throughout the Year	Y	Y	Y	Y	Y	Y
National Careers Week			Term 2						Y
PSHE The Options Process.	PSHE lessons targeting careers to support the upcoming options process. Career paths linked to subjects.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Year 8 Options Evening	Options evening for all parents and students, this will include information presentations by the Leadership Team and the opportunity to visit core and option subject areas and speak with teaching staff. Presentations will be focused on informed choices and requirements/demands of GCSE's and BTEC pathways.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y

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Personal Tutor Meeting	All students will receive their third Personal Tutor Meeting. The focus will be on completing their option subject choices.	8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y
Hull Trains		5 – Encounters with employers and employees. 6 – Experiences of workplaces.	TBC						

Year 9 Careers Programme

Title	Description	Gatsby Benchmark	Term	PP	SEND	Boys	Girls	LAC	Risk of becoming NEET
Taking Control of my Future	An explicit careers curriculum with one lesson taught fortnightly on a range of CEIAG related topics: Personal Development, Enterprise skills and Interpersonal skills.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	Y
Personal Tutor Meeting Personal Guidance	All students will receive their first Personal Tutor Meeting. The focus will be on preparing to research work experience placements.	8 – Personal guidance.	TBC	Y	Y	Y	Y	Y	Y
Parent Tutor Day Personal Guidance	Parents, students and Personal Tutors meet to discuss the student's well-being. Part of this meeting is a conversation and advice around the work experience placements.	8 – Personal guidance.	TBC	Y	Y	Y	Y	Y	Y
Careers in Health (Medical Mavericks)	Hands on workshop where students can take blood, record and print an ECG, try keyhole surgery, see inside their body, with an ultrasound machine, and take a picture of the inside of their eye. Introducing dozens of careers in the NHS to students.	5 – Encounters with employers and employees. 6 – Experiences of workplaces.	TBC	Y	Y	Y	Y	Y	Y
Careers Assemblies	Opportunities for students to think about career options and be given key LMI.	2 – Learning from career and labour market information. 4 – Linking curriculum learning to careers.	Throughout the Year	Y	Y	Y	Y	Y	Y
Careers Letter/Pamphlet Sent Home	Letter sent home to all year groups that signposts students and parents to the careers section of the school website. This document will inform all of how to use the various websites for independent careers guidance.	2 – Learning from career and labour market information.	Term 2	Y	Y	Y	Y	Y	Y

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National Careers Week			Term 2						Y
Hull Trains		5 – Encounters with employers and employees. 6 – Experiences of workplaces.	TBC						Y
Aim Higher Day	Students attend Hull University to learn more about higher education including finance, institutions and courses available and student life.	7 – Encounters with further and higher education.	Term 3						
Year 10 Careers Programme									
Title	Description	Gatsby Benchmark	Term	PP	SEND	Boys	Girls	LAC	Risk of becoming NEET
Career Choices	An explicit careers curriculum with one lesson taught fortnightly on a range of CEIAG related topics: Career options, CV writing, STEM, Preparing for Work Experience and Rights and Responsibilities in the Workplace.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	
Personal Tutor Meeting Personal Guidance	All students will receive their first Personal Tutor Meeting. The focus will be on preparing to research work experience placements.	8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
Parent Tutor Day Personal Guidance	Parents, students and Personal Tutors meet to discuss the student’s well-being. Part of this meeting is a conversation and advice around the work experience placements.	8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Mock Interviews	Students experience an interview from local employers and receive feedback and guidance for the future.	2 – Learning from career and labour market information. 3 – Addressing the needs of each student. 5 – Encounters with employers and employees. 8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y

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Careers Assemblies	Opportunities for students to think about career options and be given key LMI.	2 – Learning from career and labour market information. 4 – Linking curriculum learning to careers.	Throughout the Year	Y	Y	Y	Y	Y	Y
Hinterland	This course builds understanding and skills beyond the core curriculum for students considering further study.	2 – Learning from career and labour market information. 3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 7 – Encounters with further and higher education. 8 – Personal guidance.	Throughout the Year	Y (HA)		Y (HA)	Y (HA)		
Work Experience Information Evening	Presentation to students and parents covering purpose of work experience, employability skills, self-canvassing placements, health and safety and insurance requirements. Information booklet and calendar of events provided, parents and students informed of twitter. Opportunity to ask questions with the Careers Team.	5 – Encounters with employers and employees. 8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
Supported Visits to Work Placements	Pre-visits to work experience placements for students requiring additional support.	3 – Addressing the needs of each student. 5 – Encounters with employers and employees. 6 – Experiences of workplaces.	Term 2		Y	Y	Y	Y	Y
Work Experience	All Year 10 students are given the opportunity to take part in a week of work experience.	5 – Encounters with employers and employees. 6 – Experiences of workplaces.	Term 3	Y	Y	Y	Y	Y	Y
Work Experience Reflection Morning	Students complete their work experience booklets with their tutors and use as evidence for their post 16 options the following year.	8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y

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College Taster Days	Opportunities for students to visit college campuses and sample the courses they may wish to study in the future, visiting Hull, Wyke, Wilberforce and East Riding Colleges.	3 – Addressing the needs of each student. 7 – Encounters with further and higher education. 8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y
Apprenticeships Event	Careers Event focussing specifically on apprenticeships and employment opportunities.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 5 – Encounters with employers and employees. 7 – Encounters with further and higher education. 8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y
Year 11 Careers Programme									
Title	Description	Gatsby Benchmark	Term	PP	SEND	Boys	Girls	LAC	Risk of becoming NEET
My Future	An explicit careers curriculum with one lesson taught fortnightly on a range of CEIAG and post 16 related topics: career choices, applying to college/university/ apprenticeships, employability, interviews, Health and Safety and Trade Unions.	1 – A stable careers programme. 3 – Addressing the needs of each student. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	Y
Careers Leader Assembly	Assembly focussing on entry requirements, mock exams and LMI, delivered in conjunction with Deputy Head.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
1-2-1 Careers Advisor Interviews	All Year 11 students receive an appointment offered by our Connexions Service Advisor to provide impartial guidance.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 8 – Personal guidance.	Term 1 and 2	Y	Y	Y	Y	Y	Y
Log-on Move-on and Apprenticeship Applications	Students are supported by our internal Careers Department and Connexions staff to make applications for college and apprenticeships using the area prospectus. Log-on Move-on and the National Apprenticeships website.	3 – Addressing the needs of each student. 7 – Encounters with further and higher education. 8 – Personal guidance.	Throughout the Year	Y	Y	Y	Y	Y	Y

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Personal Tutor Meeting Personal Guidance	All students will receive their first Personal Tutor Meeting. The focus will be on preparing to research post 16 colleges and apprenticeships	8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
Careers Meeting	SEN, LAC, Risk of NEETs, PP have their first Careers Meeting with the Careers Officer. They are given their own personalised career path with key actions to research with their Personal Tutor.	8 – Personal guidance.	Term 1 and Term 2	Y	Y			Y	Y
College Interviews	Students are interviewed for their place at their chosen college(s).	7 – Encounters with further and higher education.	Term 2	Y	Y	Y	Y	Y	Y
Careers Fair	Students meet with employers, apprenticeship providers, and HE and FE providers in an informal setting.	5 – Encounters with employers and employees. 8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
Parent Tutor Day	Parents, students and Personal Tutors Meet to discuss the student’s well-being. Part of this meeting is a conversation and advice around the student’s post 16 offer.	8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Mock Results Day	Incorporating careers stands from apprenticeship, and FE providers.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 7 – Encounters with further and higher education. 8 – Personal guidance.	Term 2	Y	Y	Y	Y	Y	Y
Careers Evening	Students and parents meet with employers, apprenticeship providers, and HE and FE providers, presentation on post 16 options, LMI and exam preparation delivered by the Careers Leader and Leadership Team with responsibility for careers.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 7 – Encounters with further and higher education. 8 – Personal guidance.	Term 1	Y	Y	Y	Y	Y	Y
Careers Assemblies	Assemblies delivered by FE, 6th Form colleges, apprenticeship providers, employers and NCS.	7 – Encounters with further and higher education.	Throughout the Year	Y	Y	Y	Y	Y	Y

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Taster Days	Supported visits to college and Training Providers.	3 – Addressing the needs of each student. 7 – Encounters with further and higher education.	Term 2	Y	Y	Y	Y	Y	Y
Mini Careers Fair for Risk of NEET Students	Mini Careers Fair in the Library for students who will not meet entry requirements for Sixth Form. We will invite apprenticeship and traineeship providers and other local colleges into school and take students off time table for the afternoon. Students will be taught interview skills and given more directed advice on completing applications and writing CV's.	7 – Encounters with further and higher education. 8 – Personal guidance.							Y
Apprenticeships Event & Vacancy Boards	Careers Event focussing specifically on apprenticeships and employment opportunities, follow up with vacancy boards advertised in the Year 11 area.	3 – Addressing the needs of each student. 4 – Linking curriculum learning to careers. 5 – Encounters with employers and employees. 7 – Encounters with further and higher education. 8 – Personal guidance.	Term 3	Y	Y	Y	Y	Y	Y

Post-Marvell Support:

Results Day - Internal Careers Staff and Connexions Staff, FE Colleges and providers available to support students.

Supporting students from becoming NEET - Working with Connexions Service and additional agencies to support students at risk of becoming NEET, including home visit service.