

Our Ref: RJo/SRc

7<sup>th</sup> June 2019

Dear Parent/Carer

The majority of students will see their GCSE terminal examinations completed next week. To ensure that we use the remaining time effectively, I have enclosed a copy of a reconstituted revision timetable for Year 11.

From **Monday 10<sup>th</sup> June 2019**, your son/daughter should **only attend** the lessons for which they still have examinations/outstanding work. To clarify, students are not on study leave, students' timetables have been altered to ensure we can maximise curriculum time towards their remaining examinations, and they must attend all BTEC/vocational lessons until all outstanding work is completed.

**Standards of attendance, behaviour and attitude to learning must not be compromised and any action to the contrary could impact on students' permission to attend prom and/or be reflected in any future references.**

During the times when students do not have lessons, they will be able to study at home or in the Year 11 social area, to ensure they are preparing as fully as possible. Below is a summary of what is expected of your son/daughter over the next few weeks:

- **Students must attend all lessons for which they still have examinations or outstanding work to be completed.** For all students, this is Maths and Science and then for some students, this will include vocational subjects and/or History/Further Maths. **These lessons are compulsory.**
- **Students should arrive in school every day for registration at 8.50am, with the exception of Thursday.**
- **For afternoon examinations, students must be in the Auditorium by 12.55pm.**
- If students are remaining in school to study, they must do so in the Year 11 social area only, and must not wander the school site or grounds. If students choose to leave at 2.15pm they must leave site immediately.
- They must be in full school uniform in accordance with the Governor's policy.

When all examinations and coursework are complete, your child will no longer be required to attend school, and for most students, pending completion of coursework, the last day will be **Friday 14<sup>th</sup> June 2019**. The only exception to this will be Further Mathematics candidates and any students who have not completed outstanding coursework.

If you have any queries about these arrangements, please contact the Year 11 team and we will be happy to help.

Finally, can I take this opportunity to say it has been a great pleasure to work with you to ensure students have fulfilled their potential. To celebrate the culmination of students' final year at The Marvell College, and the end of the examination period, we will be holding an event on Thursday 20<sup>th</sup> June 2019 at 3.30pm in the school Auditorium.

On behalf of Mr Cooper, we would like to invite parents/carers to attend this event with students and to share with us some refreshments following our reflections on students' time at the school and the hard work they have put in over the last 5 years. If you are able to make this celebration, please can you return the slip below by Friday 14<sup>th</sup> June 2019.

Yours faithfully



Miss R Johnston      &      Mr P Martin  
Head of Year 11                      Assistant Headteacher

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**Reply slip: Year 11 Celebration Assembly on Thursday 20<sup>th</sup> June at 3.30pm**

***I will/will not (delete as appropriate) be attending the celebration event on Thursday 20<sup>th</sup> June 2019 at 3.30pm.***

**Name of student:** \_\_\_\_\_

**Number of attendees (including student):** \_\_\_\_\_

***Please can you return the slip below by Friday 14<sup>th</sup> June 2019***