

Our Ref: DMA/AZd

4<sup>th</sup> May 2022

Dear Year 11 student, Parent/Carer

We hope that this letter finds you all well.

Enclosed is an examination timetable for you. This gives the names, dates and times of examinations they have been entered for in the upcoming public examinations.

In the first instance, we would ask that you double-check you have been entered for all the subjects you were expecting. If you have any questions or queries, please let the Year 11 office know as soon as possible.

Aside from that, we have some key messages for you about the examination series.

- The governments stated aim is that **examinations will go ahead as normal**. We do not expect that this will change.
- Staff have shared with students the advanced information about **examination content** published by Ofqual. This has been used to help guide revision in school, but please note **very little content has actually been removed, so we have advised students to revise thoroughly**.
- **No adjustments or special considerations will be accepted by examination boards if performance is affected by long-term illness or difficulties. This includes any Covid related conditions.** The government feels that by publishing advance information about examination content, and by fixing outcomes at levels between 2019 and 2021, they have put in place a system that is fair for everyone. Full details of the JCQ processes can be found at: <https://www.jcq.org.uk/exams-office/access-arrangements-and-special-consideration/regulations-and-guidance/>
- As stated in the JCQ guidance, other special considerations at the time of the examination may be considered following their usual criteria.
- With the above in mind, we would stress that **students must be present for all examinations listed on their timetable**.
- It is essential students **arrive on time for examinations**. Any students arriving late for an examination risks not being able to enter the exam venue, receiving zero marks for that paper, and potentially being charged the examination entry fee.
- We will post details of our complaints and appeals process in relation to GCSE outcomes on our school website on the day that GCSE examination results are available in school.

Please rest assured that we will guide students through their revision and the examination process. It is natural for them to feel anxious and/or nervous. Other students will be feeling the same, and do so every year. Provided they come to school each day; complete what their teachers ask of them; and work hard, they will achieve great success.

We wish all students the very best, and look forward to sharing their successes with them when results are made available in school on Thursday 25 August 2022.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'D Matthews', written over a horizontal line.

Mr D Matthews  
Deputy Head